



The Center for Civic Participation (CCP), with the consultation and support of the Maricopa Center for Learning & Instruction (MCLI), is pleased to announce the piloting of a program to facilitate the integration of civic responsibility into existing course content. CCP is soliciting application proposals from faculty interested in working to identify current political or community issues of relevance to their academic discipline, and working to develop, design, and deliver curriculum for an existing, high-demand introductory level course connecting the discipline's academic content with those civic issues and community engagement opportunities.

Civic Responsibility Objectives

"Civic Responsibility" broadly refers to the development of students' cognizance of, and capacity to fully contribute to the civic life of their communities through a sophisticated awareness of local, state and national policy and community issues. "Civic responsibility skills" are those skills that prepare students to meaningfully engage in community and public policy issues as informed and active citizens and change agents.

Competitive proposals will describe how the instructor will incorporate civic and public policy issues and civic engagement skills development as part of an existing, high-demand introductory course within a specific academic discipline. Proposals should describe the policy and community issues that relate to the course or the academic discipline, and how those issues provide linkages between the curriculum and real world application to personal, civic, and public policy concerns. Proposals should demonstrate how **one or more of the following objectives** will be addressed within existing introductory course competencies without the promulgation of one partisan political viewpoint over others.

1. Students will engage in learning opportunities that focus on community issues and be equipped with evaluative and analytical skills needed to address civic matters.
2. Students will experience political and civic participation activities and exhibit competencies in basic democratic processes and the core principles of local, state and national government.
3. Students will partner with community members and organizations on learning and service activities that develop civic skills and aptitude.
4. Students will examine issues of ethics, social responsibility and individual accountability related to the course content.

Application Process:

Eligibility

Residential and adjunct faculty in any academic discipline other than Political Science are eligible to apply.

Expectations/Commitment

1. Faculty will attend three project faculty meetings (see "Timeline" section for project schedule).
2. Faculty will document efforts and activities related to the infusion project, and assess student outcomes and other course impact measures to be shared with others.
3. Upon completion of the project, faculty efforts will be posted on the MCLI website. Faculty wishing to publish results may request additional assistance from MCLI to aid in that process.

Compensation/Support

- 60-hour special services assignment for the summer 2012 session (development of projects, activities, assignments, readings, etc.), and
- A subsequent 30-hour special services assignment for the fall 2012 semester (implementation and assessment).
- Consultation with Instructional Designer to aid in course curriculum.

Application Process

The proposal application must include the following elements:

Instructor Bio & Contact Information: A brief description of the applicant's instructional background and experience, current course load, and contact information for the instructor, and for his or her department chair (300 word maximum, not including contact information for instructor and department chair).

Course Overview: A description of the course being presented for consideration, and enrollment data for the course at this college during the past year. Attach a current course syllabus that describes curriculum presented through the semester (300 word maximum, not including the course syllabus).

Infusion Statement: A statement about how teaching the course with the proposed infusion topic content will still meet current MCCCDC competencies for that course, while also addressing one or more of the Outcome Statements and priorities specified for that infusion topic. This portion of the application should specify some of the specific issues the faculty member plans to incorporate as linkages between the infusion topic and real world application to the personal and professional goals and concerns of students and practitioners within the academic discipline (1,000 word maximum).

Course Enhancement Proposal: A description of the nature of course enhancements that the faculty member would like to undertake over the summer for implementation in the fall 2012 semester, in order to achieve the goals specified for one of the infusion topics. This should include any or all of the following (2,500 word maximum).

- Research on instructional techniques, practices, and/or on topical or political issues relevant to the course
- Potential new projects, assignments, activities, and reading materials to be developed
- Instructional resources to be developed or identified
- Evaluation and assessment tools to gauge the impact or success of the new instructional methods implemented.

Use of technology is encouraged as course enhancements will be shared with Maricopa faculty throughout the system.

Review & Selection Process

A committee including MCLI staff, Center for Civic Participation staff and current residential and adjunct faculty will review proposals and select those that best meet the intent of the infusion pilot project. Criteria that will be used include:

- Solid andragogy (adult pedagogy) practices described in the proposal.
- The ability to ensure that the course enhancements can be adapted and used by other faculty teaching introductory courses within that discipline.
- Broad impact by reaching students in high-demand introductory courses.
- Assessment and evaluation of student learning

Proposals are **due by April 27, 2012**. Award announcements will be issued on May 7, 2012.

Timeline

April 27, 2012:	Proposal application deadline
May 07, 2012:	Project award announcements issued
May 11, 2012:	Assignments issued for summer work
May 14, 2012:	Initial Project Faculty Meeting
June-July 2012:	Project Research/Development Work
August 2012:	Second Project Faculty Meeting Presentation & Review Assignments issued for fall implementation and evaluative process
Dec 2012:	Project Wrap-up and Outcomes Review Final Project Faculty Meeting

Proposal Format & Instructions:

Contact Information:

Provide contact information for yourself and your department chair, including the following:

- Name
- Email address
- Work Phone
- Department Chair Name
- Department Chair Email
- Department Chair Phone

Instructor Biography:

A brief description of the applicant's instructional background and experience, current course load, and contact information for the instructor (300 word maximum).

Course Overview:

A description of the course being presented for consideration, and enrollment data for the course at this college during the past year (300 word maximum). As a separate attachment, include a current course syllabus that describes curriculum presented through the semester.

Infusion Statement:

A statement about how teaching the course with the proposed Civic Responsibility infusion content will still meet current MCCCCD competencies for that course, while also addressing one or more of the objectives for the Civic Responsibility project (see "Civic Responsibility Objectives" section). This portion of the application should specify some of the specific issues the faculty member plans to incorporate as linkages between the Civic Responsibility objectives and real world application to the personal and professional goals and concerns of students and practitioners within the academic discipline (1,000 word maximum).

Course Enhancement Proposal:

A description of the nature of course enhancements that the faculty member would like to undertake over the summer for implementation in the fall 2012 semester, in order to achieve the Civic Responsibility Objectives while enhancing teaching and learning for the specified course (2,500 word maximum). This should include any or all of the following:

- Intended research on instructional techniques, practices, and/or on topical or political issues relevant to the course
- Potential new projects, assignments, activities, and reading materials to be developed
- Instructional resources to be developed or identified
- Evaluation and assessment tools to gauge the impact or success of the new instructional methods implemented.

Use of technology is encouraged as course enhancements will be shared with Maricopa faculty throughout the system.

Application Submittal:

Email the completed proposal as an attachment, accompanied by the current course syllabus as a separate attachment, to civic.participation@domail.maricopa.edu, or call (480) 731-8156 for more information.

**** DEADLINE IS 5PM ON FRIDAY, APRIL 27, 2012! ****

Evaluation Criteria:

The review committee will evaluate proposals based on the following criteria:

Category One: Project Overview (40 points total)

- There is a clear statement of the project's goals.
- There is a clear description of the project: relationship between Civic Responsibility objectives, course competencies, curriculum, real world application, and importance to personal/professional goals.
- The project is clear even to someone in a different discipline.
- There is a summary of prior work, both by the author and by others.
- There is a description of the anticipated impact of the project on student learning.
- There is a clear and detailed implementation plan.
- There is a clear and detailed evaluation plan, i.e. a plan for tracking, evaluating and documenting the project's progress.
- The description of the project is presented as a coherent whole.

Category Two: Course Description (30 points total)

- Project is for a high-demand introductory course in applicant's discipline
- The project is relevant to the discipline.
- This project has implications for teaching & learning in the discipline.
- The project includes methods for documenting discoveries about student learning.
- The project includes methods for documenting the project's impact on teaching and learning in the discipline.
- The project includes feasible plans to share results with colleagues and friends.

Category Three: Overall Quality of the Proposal (10 points total)

- The proposal is substantive.
- The project focuses on solid andragogy (adult pedagogy)
- The project has implications for student learning.
- The project has implications beyond the individual classroom.